



Cromarty and District Community Council

Minutes of the AGM held on
Monday 31st May 2021, 7pm
via video link due to Covid-19 restrictions

APPROVED
AGM
MINUTES
30/05/22

Present

Community Councillors: Paige Shepherd (PS) - Chair, Alan Plampton (AP) - Treasurer, Peter Ratcliffe (PR) – Secretary, Tilly Grist (TG) – Youth Member & Nigel Shapcott (NS).

Youth Representative(s): N/A

Highland Councillor(s): - Cllr Craig Fraser (CF)

Member(s) of the public: - N/A

Community Council Minute Secretary: Claire Fraser

1	<u>Chairman's Welcome & apologies</u> PS welcomed everyone to the meeting. Apologies: Kari Magee (KM), Gregor Fox (GF) – Youth Member	
2	<u>Approval of AGM minutes - 24th June 2019</u> Approved by PS and seconded by AP.	
3	<u>Matter arising from previous AGM Minutes</u> No matters arising.	
4	<u>Chair's Annual Report</u> PS thanked everyone for all their efforts throughout the past year (one of the more challenging for a long time). She then presented the 2020/21 Chair's report - (Appendix A) . All members agreed the report was very well written and PS was thanked for her efforts and all emphasised what a great job she has done in her first year as Chair.	
5	<u>Treasurer's Annual Report</u> AP presented the Audited Final accounts for year 2019-20, (Appendix B) and 20-21 (Appendix C) due to the AGM from 2020 being postponed due to Covid-19. AP confirmed that things need to improve, and we cannot continue in the way the last year has gone. NS agreed and PR seconded. Margi Campbell was thanked for independently auditing and certifying as correct the C&DCC Final Accounts and is happy to continue to do so. AP confirmed that she has been given a gift from the C&DCC as a token of our appreciation.	

6	<p><u>Election of Office Bearers</u></p> <p>Paige Shepherd, Alan Plampton and Peter Ratcliffe stood down for the purposes of the election process. Highland Councillor Craig Fraser stood as Chair for nominations.</p> <p>The following officers were elected:</p> <p>Chair: Paige Shepherd, nominated by AP and seconded by NS.</p> <p>Treasurer: Alan Plampton, nominated by NS and seconded by PR.</p> <p>Secretary: Peter Ratcliffe, nominated by AP and seconded by NS.</p> <p>Gregor Fox and Tilly Grist will continue as Youth Members.</p>	
7	<p><u>Set C&DCC Meeting Dates 2021 - 22</u></p> <p>PS proposed that 10 meetings would take place the last Monday in each month via Whereby (until we are allowed to host face-to-face meetings), when they will be held at the Hugh Miller Institute, Church Street, Cromarty @ 7.30pm.</p> <p>Members agreed to continue to not hold meetings in July and December.</p> <p>The dates are as follows:</p> <p>28th June 2021 No July meeting 30th August 2021 27th September 2021 25th October 2021 29th November 2021 No December meeting 31st January 2022 28th February 2022 28th March 2022 25th April 2022 30th May 2022, AGM @ 7pm, followed by an ordinary meeting at 7.30pm</p>	
8	<p><u>AOB:</u></p> <p>No further comments.</p>	
9	<p><u>Date of next AGM:</u></p> <p>The next C&DCC AGM will be held on: Monday 30th May 2022 @ 7pm</p> <p>PS thanked everyone for attending the meeting concluded at 7.20pm.</p>	

Appendix A

Agenda item 4



CROMARTY AND DISTRICT COMMUNITY COUNCIL

CHAIR'S REPORT

May 2021

I think it is fair to say that since the last chair's report in 2019 a lot has changed in the world. With the COVID-19 pandemic it has been a tough couple of years for us all but, as ever, residents and business owners of Cromarty rallied around to make sure people were cared for and looked after. Who knew this would still be a thing a year and a bit later?

The pandemic has taught us all a little something about ourselves I think and the message of "be kind" has never been more prominent.

With that being said, I think it is important to thank those businesses who contributed greatly during the pandemic:

Cromarty Stores
Cromarty Bakery
Sutor Creek
The Post Office

A lot of work was undertaken in Cromarty by various different groups during the pandemic which wasn't an easy ask. The Cromarty Development Trust put in the new slips for the ferry, The Harbour Trust finished a large renovation project as part of the restoration plan, there was another large renovation done by both the History Society to the Museum and the Cromarty Courthouse Trust to the Courthouse, all while being documented and published by our very own Cromarty Newsletter who brought us frequent updates and often smiles from around the town. Thank you all for your contributions in this surreal year.

There is a group who I do believe deserves special mention and that is Jill and her Team in the Cromarty Care Project who have been instrumental in making sure the community has been provided for with food vouchers, food parcels and the setting up of the Cromarty food larder, which has really made a difference to some members in the community who are struggling. Jill and her team are an asset to the community, and we are extremely fortunate to have you all.

I also want to say a massive thank you to Corrie and the gritting team who braved the elements in what seemed to be a long winter. The number of young volunteers who helped with this is just amazing. Again, a massive thank you for all your efforts, you are the unsung heroes of the community, but I promise your work does not go unnoticed.

A massive thank you also must go to the team at Cromarty Medical Practice for all their sterling work, we know last year was particularly hard and we thank you for all your efforts.

It has been a difficult year for a lot of young people in Cromarty, with the uncertainty of school and things constantly changing but we are so very fortunate to have Wanda MacKay, Fraser Thomson and John Munro who do a tremendous amount of work and innkeeping with the Youth Cafe, which has been helped with funding for another year by the Middleton Trust, which is excellent news. We look forward to seeing what this year and next holds for our young people.

I also want to say a huge thank you Alan Plampton for his continued work running the Victoria Hall. Alan had a huge amount of work to do with the recent election making sure everything was covid compliant and making sure we have the safest election possible. There is going to be some challenges post covid with the opening of the hall but with Alan at the helm we are in the best hands and we are very lucky to have you.

Now coming into some lighter relief from COVID, the Community Council has been busy with various projects in the past year which has kept us all on our toes. All the projects we have been involved in can be found in the minutes on Cromarty Live. We also welcomed a new minute secretary to the fold and Claire has hit the ground running. We do need to say a massive thank you to our outgoing minute secretary Gillian who has supported us all for many years, Gillian was an integral member of the Community Council who we hope to persuade back as a member but for now we wish Gillian all the best and thank her for her services over the years. We also have our two Youth Members, Tilly and Gregor, who have been fundamental in making sure the young people are listened to and their requests looked at such as replacement goals being put up in the park which is imminent.

The Community Council has seen a lot of change over the past year, but we are working hard to keep Cromarty the striving community it has grown into. We cannot do this without help, so with that been said we are always looking for people who can spare some time to help us push on with new projects coming in. We may not always get things right first time, but that is how we grow and learn so if you do have any helpful comments or questions, please do get in touch on cromartydistrictcc@gmail.com.

Finally, a chair is nothing without their team behind them, and I am very fortunate to have such an incredible team who come with a wealth of knowledge, skills, abilities and often laughter when I need it the most. As most of you are aware this is my first shot at being chair and with limited experience, I'm very lucky to be in this position and want to thank them all for everything they do for the community and the help they have given me in my first term. You all are wonderful.

As for 2022, I would not even like to predict what is going to happen, but I am hoping we are back to some kind of normality and continue the good work we have started for the community of Cromarty and District. I am going to leave you all with one final thought:

"Kindness is a language which the deaf can hear and the blind can see, choose kindness."

Paige
Chairwoman for C&DCC

CROMARTY & DISTRICT COMMUNITY COUNCIL

ANNUAL FINANCIAL STATEMENTS

I have audited the financial statements relating to the above for the year to 31st March 2020 and have examined the books and documentation relating thereto and have received all the information and explanations which allow me to report that the Financial Statements for the year reflect a true and fair statement of the Cromarty & District Community Council (including the Victoria Hall) intromissions at the foregoing date.

Signed Margi Campbell

6 Bank Street Cromarty IV11 8YE

27th December 2020

CROMARTY & DISTRICT COMMUNITY COUNCIL
Consolidated Statement of Financial Position (including Victoria Hall)
as at 31st March 2020

<u>31 March 2019</u>		<u>31 March 2020</u>
£		£
	ASSETS	
	Current Assets	
	Other Current Assets	
223.38	Council Accounts Receivable	0.00
1,292.00	Victoria Hall Accounts Receivable	666.50
<u>1,515.38</u>	Total Other Current Assets	666.50
	Cash at Bank and in hand	
13,630.07	Council BoS Current Account	14,197.32
3.87	Council Petty Cash	49.91
18,301.05	Hall BoS Current Account	17,243.84
107.57	Hall Petty Cash	120.64
14,279.55	Youth Work BoS Current Account	13,813.65
<u>46,322.11</u>	Total Cash at bank and in hand	45,425.36
£ 47,837.49	Total Current Assets	£ 46,091.86
	LIABILITIES	
	Current Liabilities	
0.00	Council Accounts Payable	0.00
6,099.46	Victoria Hall Accounts Payable/Advance Rental	4,727.16
£ 6,099.46	Total Current Liabilities	£ 4,727.16
£ 41,738.03	Total Current Assets less Current Liabilities	£ 41,364.70
	Represented by -	
	Capital and Reserves	
1,840.42	Council Accumulated Fund	2,117.14
276.72	Surplus/(Deficit) for the Year	503.49
<u>2,117.14</u>		
0.00	Ferry Slip Fund	2,620.63
48.93	Seaplane Plinth Fund	0.00
2,155.60	Bonfire Night Fund	48.93
126.00	Splash & Dash Fund	2,072.14
559.46	Community Amenities Fund (previously CDF)	126.00
4,661.35	Gala Day Fund	872.32
25.50	Monday Club Fund	4,446.13
110.92	Gritting Fund (previous Tractor Operations Fund)	422.75
72.40	Tractor Maintenance Fund (Transferred to Gritting Fund)	809.52
1,120.15	Publications Reprinting Fund	0.00
2,408.23	Cromarty Rising Fund	78.75
242.72	Emergency Resilience Fund	2,298.42
202.06	Gluren bij de Buren Fund	242.72
6.86	Open Gardens Fund	202.06
	Victoria Hall Fund	6.86
	Surplus/(Deficit) for the Year	13,601.16
13,601.16		<u>(297.34)</u>
14,279.55	Youth Cafe Projects Fund	13,303.82
£ 41,738.03	Total Capital and Reserves	£ 41,364.70

CROMARTY & DISTRICT COMMUNITY COUNCIL
Consolidated Statement of Financial Performance (including Victoria Hall)
for year ended 31st March 2020

<u>Year to 31st March 2019</u>		<u>Year to 31st March 2020</u>
<u>£</u>		<u>£</u>
	INCOME	
833.02	Total Community Council Income	1,055.52
10,400.49	Total Victoria Hall Income	9,849.30
<u>£ 11,233.51</u>	TOTAL CONSOLIDATED INCOME	<u>£ 10,904.82</u>
	EXPENDITURE	
336.85	Total Community Council Administration Costs	323.43
219.45	Total Council Other Costs	228.60
<u>£ 556.30</u>		<u>£ 552.03</u>
10,224.22	Total Victoria Hall Costs	10,146.64
<u>£ 10,224.22</u>		<u>£ 10,146.64</u>
<u>£ 10,780.52</u>	TOTAL CONSOLIDATED EXPENDITURE	<u>£ 10,698.67</u>
<u>£ 452.99</u>	CONSOLIDATED SURPLUS/(DEFICIT) FOR THE YEAR	<u>£ 206.15</u>
	Analysed by -	
276.72	COMMUNITY COUNCIL	503.49
176.27	VICTORIA HALL	(297.34)
<u>£ 452.99</u>		<u>£ 206.15</u>

Independent Examiners Certificate

I hereby certify that the Financial Statements to the 31st March 2020 are an accurate summary of the underlying books and records of Cromarty & District Community Council.

Signature: Margi Campbell Date: 27th December 2020

Print Name Margi Campbell, 12 Bank Street Cromarty IV11 8YE

CROMARTY & DISTRICT COMMUNITY COUNCIL

ANNUAL FINANCIAL STATEMENTS

I have audited the financial statements relating to the above for the year to 31st March 2021 and have examined the books and documentation relating thereto and have received all the information and explanations which allow me to report that the Financial Statements for the year reflect a true and fair statement of the Cromarty & District Community Council (including the Victoria Hall) intromissions at the foregoing date.

Signed Margi Campbell

6 Bank Street Cromarty IV11 8YE

21st May 2021

CROMARTY & DISTRICT COMMUNITY COUNCIL
Consolidated Statement of Financial Position (including Victoria Hall)
as at 31st March 2021

31 March 2020		31 March 2021
£	ASSETS	£
	Current Assets	
	Other Current Assets	
666.50	Hall Rental Income Debtors	0.00
0.00	C&DCC Debtors & Prepayments	243.40
<u>666.50</u>	Total Other Current Assets	<u>243.40</u>
	Cash at bank and in hand	
14,197.32	C&DCC Current Account 0305	13,460.83
49.91	Council Petty Cash	109.48
17,243.84	Hall BofS Account 1246	14,248.78
120.64	Hall Petty Cash Account	150.84
<u>13,813.65</u>	Youth Cafe Account 1254	<u>17,794.86</u>
<u>45,425.36</u>	Total Cash at bank and in hand	<u>45,764.79</u>
<u>46,091.86</u>	Total Current Assets	<u>46,008.19</u>
	Current Liabilities	
0.00	C&DCC Accounts Payable	0.00
<u>4,727.16</u>	Net Hall Accounts Payable/Advance Fees	<u>4,384.78</u>
<u>4,727.16</u>	Total Current Liabilities	<u>4,384.78</u>
<u>41,364.70</u>	Total Current Assets less Current Liabilities	<u>41,623.41</u>
<u>£41,364.70</u>		<u>£41,623.41</u>
	Represented by -	
	Capital and Reserves	
2,117.14	Accumulated Fund	2,620.63
503.49	Surplus/(Deficit) for the Year	(399.51)
0.00	Refund of Memorial Underspend	48.93
<u>2,620.63</u>		<u>2,270.05</u>
0.00	Community Covid-19 Resilience Fund	0.00
48.93	Community Memorial Fund (previously Sea Plinth Fund)	0.00
872.32	Community Amenities Fund	21.19
809.52	Community Gritting Fund	809.52
78.75	Publications Reprinting Fund	78.75
242.72	Community Emergency Resilience Fund	87.66
0.00	Community Defibrillator Fund	5.00
0.00	Cromarty Live Fund	92.58
	Community Event Funds	
2,072.14	Bonfire Night Fund	2,272.14
126.00	Splash & Dash Fund	126.00
4,446.13	Community Gala Fund	4,215.73
202.06	Gluren bij de Buren Fund	202.06
6.86	Open Gardens Fund	6.86
	Designated Funds	
422.75	Monday Club Fund	422.75
0.00	West Church Playgroup Fund	1,350.00
2,298.42	Cromarty Rising Fund	1,853.42
	Other Funds	
13,813.65	Youth Café Projects Fund	17,794.86
13,601.16	Victoria Hall Fund	13,303.82
(297.34)	Surplus/(Deficit) for the Year	(3,288.98)
<u>13,303.82</u>		<u>10,014.84</u>
<u>£41,364.70</u>		<u>£41,623.41</u>

CROMARTY & DISTRICT COMMUNITY COUNCIL
Consolidated Statement of Financial Performance (including Victoria Hall)
for year ended 31st March 2021

<u>Year to 31st March 2020</u>		<u>Year to 31st March 2021</u>
£		£
	INCOME	
1,055.52	Total Community Council Income	532.78
9,849.30	Total Victoria Hall Income	2,137.52
<u>£ 10,904.82</u>	TOTAL CONSOLIDATED INCOME	<u>£ 2,670.30</u>
	EXPENDITURE	
323.43	Total Community Council Administration Costs	913.27
228.60	Total Council Other Costs	19.02
<u>£ 552.03</u>		<u>£ 932.29</u>
10,146.64	Total Victoria Hall Costs	5,426.50
<u>£ 10,146.64</u>		<u>£ 5,426.50</u>
<u>£ 10,698.67</u>	TOTAL CONSOLIDATED EXPENDITURE	<u>£ 6,358.79</u>
<u>£ 206.15</u>	CONSOLIDATED SURPLUS/(DEFICIT) FOR THE YEAR	<u>£ (3,688.49)</u>
	Analysed by -	
503.49	COMMUNITY COUNCIL	(399.51)
(297.34)	VICTORIA HALL	(3,288.98)
<u>£ 206.15</u>		<u>£ (3,688.49)</u>

Independent Examiners Certificate

I hereby certify that the Financial Statements to the 31st March 2021 are an accurate summary of the underlying books and records of Cromarty & District Community Council.

Signature: Margi Campbell Date: 21st May 2021

Print Name Margi Campbell, 6 Bank Street Cromarty IV11 8YE